Simplificamos a criação de conhecimentos aéreos eletrônicos (eAWB) com nossa nova ferramenta on-line. Siga estas etapas simples para criar seus Conhecimentos Aéreos Eletrônicos (eAWB) e Conhecimentos Aéreos Filhotes (HAWB) no site aacargo.com.

Vamos começar!



Etapa 2

Na página inicial, selecione a guia Reservas.



(

Etapa 3

- Se alguma das suas reservas estiver sem eAWB (seja de uma mensagem FWB válida ou por meio do portal de cargas do aacargo.com), o sistema sinalizará essa reserva para você no painel de reservas.
- 2 Basta encontrar sua reserva e selecionar o link eAWB

Etapa 4

Clique no botão Criar eAWB.

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Etapa 5

- Revise suas informações de reserva para verificar se estão corretas. Se precisar fazer correções, volte ao painel de reservas, clique em Ver e, em seguida, em Editar.
- 2 Código de manuseio específico do eAWB: Selecione EAP ou EAW.
- 3 Se for uma remessa da UE, a caixa do código de origem da Alfândega deverá ser preenchida. No menu suspenso, escolha o código de origem aduaneira que melhor se aplica à sua remessa.
- 4 Declarações: Insira informações sobre o valor da remessa.
- As três caixas em Informações opcionais não são obrigatórias. Preencha apenas se tiver informações adicionais que você deseja que sejam do nosso conhecimento.

Observe que eventuais solicitações específicas para a reserva podem não ser atendidas se exigirem manuseio especial da remessa, e que os preços podem não estar refletidos na estimativa. Para fazer solicitações de manuseio específicas, vá para a página da reserva e edite o código de manuseio especial ou a seção de informações adicionais da reserva.

- Opcional: Selecione "adicionar novas informações alfandegárias" e outra janela pop-up abrirá. Adicione um código de país, um identificador de informações e um identificador alfandegário. Descrições breves adicionais também podem ser adicionadas aqui.
- 7 Concorde com os Termos e Condições.
- 8 Clique no botão azul para salvar o eAWB.
- 9 Depois de clicar em Salvar eAWB, a próxima tela oferecerá a opção de criar HAWBs para remessas consolidadas.

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Etapa 6

 Digite o número de referência HAWB da sua empresa.
 Esta caixa não aceita caracteres especiais, apenas

letras e números. Este campo é para sua própria referência interna.

- 2 Abaixo da caixa HAWB, você verá um breve resumo da remessa. O número do AWB virá primeiro – esse é o número que você criou na tela eAWB.
- 3 Você também verá informações rápidas sobre origem, destino, número de voo, data, horários e o nível de serviço da AA Cargo que está usando, além de quaisquer códigos de manuseio.
- ④ Digite as informações de Remetente e Destinatário. As caixas obrigatórias têm um asterisco vermelho ao lado.
- 5 Indique quais mercadorias de sua remessa pertencem a esse HAWB. Você pode selecionar várias mercadorias para anexar ao HAWB selecionando "Adicionar remessa" para cada uma delas.
- 6 Insira o valor das mercadorias.
- Assim como nas telas do AWB, você pode adicionar informações opcionais, se necessário.

Observe que eventuais solicitações específicas para a reserva podem não ser atendidas se exigirem tratamento especial da remessa, e que os preços podem não estar refletidos na estimativa. Para fazer solicitações de manuseio específicas, vá para a página da reserva e edite o código de manuseio especial ou a seção de informações adicionais da reserva.

Opcional: Selecione "adicionar novas informações alfandegárias" e outra janela pop-up abrirá. Adicione um código de país, um identificador de informações e um identificador alfandegário. Descrições breves adicionais também podem ser adicionadas aqui.

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Etapa 7

 Quando tiver terminado, clique no botão azul "Salvar HAWB"

Observação: Você pode criar seu eAWB a partir de dois pontos de partida diferentes.

Você terá a opção de criar o eAWB depois de cada reserva nesta tela de confirmação. Basta clicar no botão eAWB e seguir as Etapas 3 a 8 acima.

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Etapa 8

Acompanhe tudo em um único lugar

Depois de concluir a reserva, você poderá encontrar todas as suas reservas no painel de Reservas.



